










## Attendance:

## Term Dates and the School Day

Good attendance is very important to us; we want to make sure every child has a happy and positive experience of school as this will provide the foundation for good learning. We work hard to make sure each child settles into school life and enjoys coming to school. This is good for their wellbeing and learning. To do this successfully it is important that they attend regularly.

Absence from school can undermine progress and lead to underachievement and low attainment. The Curriculum taught in school moves at a rapid pace and there is very little spare time available for children to catch up with large chunks of work they have missed.



## Useful Information:

-  The school day begins at **8:45** and the doors close at 8:50am.
-  Registration is carried out promptly to allow teaching and learning to begin.
-  If you arrive after this time, please report to the school office to ensure your child is registered.
-  Should you need to collect your child from school during the day, please call at the office so that your child can be officially signed out.
-  If your child is unable to attend school for any reason, please inform the office before 9.30am on each day of absence.
-  The office phone number is 0116 2608150.
-  If we have not received notification of absence, we will follow up by text or phone call to the first contact on your child's emergency form.
-  Please let the office know, in advance if possible, of any known reason for absence (eg medical appointments).
-  Our school day finishes at **3.15pm**.

## Absences:

Please bear in mind that parents do not have the right to leave of absence for holidays in term time. We do understand that children get poorly occasionally and this can't be helped, however good attendance is vital to your child's happiness and learning in school. Getting into a good attendance routine in the early years will support good attendance for your child throughout their time at The Merton. Please aim for 96% attendance or higher.

It is not acceptable to have time off school for:

-  Family holidays
-  Leisure outings



Regular minor illness without satisfactory reason.

If there are exceptional circumstances, you wish the school to consider, please complete an absence request form. These are available from the school office.

<p><b>The School Day</b></p> <p>(Foundation Stage)</p> <p>School Day Begins 8:45am</p> <p>Break 10:05 – 10:25am</p> <p>Lunch 12:00 – 1:00pm</p> <p>School Day Ends 3:15pm</p>	<p><b>AUTUMN TERM</b></p> <p><b>School opens</b> Thursday 29<sup>th</sup> August 2024</p> <p><b>Mid Term Break</b> Monday 21<sup>st</sup> – Friday 25<sup>th</sup> October 2024</p> <p><b>School closes</b> Friday 20<sup>th</sup> December 2024</p> <p><b>SPRING TERM</b></p> <p><b>School Opens</b> Tuesday 7<sup>th</sup> January 2025</p> <p><b>Mid Term Break</b> Monday 17<sup>th</sup> – Friday 21<sup>st</sup> February 2025</p> <p><b>School Closes</b> Friday 11<sup>th</sup> April 2025</p> <p><b>SUMMER TERM</b></p> <p><b>School Opens</b> Monday 28<sup>th</sup> April 2025</p> <p><b>May Day Bank Holiday</b> Monday 5<sup>th</sup> May 2025</p> <p><b>Mid Term Break</b> Monday 26<sup>th</sup> – Friday 30<sup>th</sup> May 2025</p> <p><b>School Closes</b> Friday 11<sup>th</sup> July 2025</p>
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