



Medicines and First Aid

First Aid

Minor cuts and grazes are dealt with in school. We will contact you immediately if your child's injury is more serious. It is our policy to notify parents if their child sustains a bump to the head.

Medicines in school

As a general rule we only give medicines to children who need them for a long term condition. In these cases we will need your written instructions on the appropriate school form and a clearly labelled supply of the necessary drugs. Any long term conditions, including conditions such as asthma, will also require a meeting with the Class Teacher to set up an Individual Health Care Plan to ensure optimum care.

When short term medication has been prescribed, we do expect that where possible, this will be administered at home. If it is felt by a medical practitioner that the child is fit enough to return to school, the dosage can usually be adjusted so that none is required during the school day. However, we appreciate that some medication may require 4 doses per day, and that it may need to be administered by a parent at school during the school day. In exceptional circumstances, it may be administered by a member of school staff. If this is the case, a member of the Senior Leadership Team will be required to authorise this, and you will need to complete a **request for administration of medicines** form and leave the clearly labelled medicine, along with dispenser, with the school office.

All medicines (except emergency medication and inhalers) are kept in a securely locked cabinet or in a refrigerator for staff access only. Inhalers and emergency medication is kept safely in the vicinity of the child's classroom.

If your child is on regular medication, you can discuss their particular needs when you meet their class teacher.



More detailed information is in the school's voluntary administration of medicines policy.